



Minimum Standard for Forklift Operations

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Purpose:	To inform people of the minimum safety standards that must be met when using forklifts at Vessel Works.
Definitions:	<p>Forklift: A powered industrial lift truck is a vehicle drawn or propelled by mechanical, electrical or manual power, designed incorporating a powered lift principally to lift, carry or stack goods by means of:</p> <ul style="list-style-type: none"> (a) A fork consisting of one or more arms which support the load; or (b) A platform; or (c) Any attachment or other mechanism. <p>Without limiting the above definition this includes forklifts, order pickers, side loaders, reach trucks, pallet trucks, platform trucks, straddle trucks and lateral stacking trucks.</p>
Minimum Standards:	<ul style="list-style-type: none"> • Risk's must be considered and mitigated before completing any activity. • Activity must only be carried out by qualified and competent person. • All Forklifts brought into Vessel Works must have all required licenses, be compliant with, and have records of, all required and recommended checks and be well maintained and fit for the intended purpose.
Further Information:	<ul style="list-style-type: none"> • www.worksafe.govt.nz/topic-and-industry/vehicles-and-mobile-plant/forklifts/ • Approved Code of Practice for Training Operators and Instructors of Powered Industrial Lift Trucks (Forklifts)
Competency:	<p><i>NZQA Unit standard: US10851 – Forklift Operator.</i></p> <p><i>Competent person:</i> is someone that has the appropriate knowledge and skills to carry out a particular task. This may be acquired through training, qualification, experience, or a combination of these. If the person carrying out the work is not deemed competent they must be closely supervised by a competent person.</p>