




## Minimum Standard for Confined Space Activities

Version No.:	1.0	Version Date:	22.09.2021
Objective ID:	A12580932	Page:	1 of 2

<b>Purpose:</b>	To inform people of the minimum safety standards that must be met before, during and after confined space activities at Vessel Works.
<b>Definitions:</b>	<p><i>Confined space:</i> is an enclosed or partially enclosed space and is not intended or designed primarily for human occupancy and may present a risk from one or more of the following at any time:</p> <ul style="list-style-type: none"> <li>• unsafe concentration of harmful airborne contaminants</li> <li>• unsafe concentration of flammable substances</li> <li>• unsafe levels of oxygen</li> <li>• substances that can cause engulfment.</li> </ul>
<b>Minimum Standards:</b>	<ul style="list-style-type: none"> <li>• Activity must be completed in accordance with best practice guidelines at the reference;</li> <li>• Activity cannot be carried out without prior approval by Vessel Works.</li> <li>• Risk assessment must be carried out before beginning work, which includes:             <ul style="list-style-type: none"> <li>○ Consideration of surrounding area and work activities</li> <li>○ Consideration of oxygen deficiency, toxic atmospheres, flammable or explosive atmospheres, engulfment, moving parts, extreme temperatures</li> <li>○ Appropriate worker protection (i.e. gas monitor/mask)</li> <li>○ Ventilation</li> <li>○ Spotter/ work buddy/safety watch</li> </ul> </li> <li>• Emergency scenarios/responses must be prepared for and processes must be relevant to the level of risk.</li> <li>• If conducting hot work in a confined space, the emergency plan must be provided to Vessel Works.</li> <li>• Equipment being used must be fit for purpose and recently serviced/certified (where applicable).</li> <li>• Activity must be carried out by a competent entry person and a competent safety watch.</li> <li>• The safety watch may not leave the immediate area/entry of the confined space while a person is in the confined space.</li> <li>• Appropriate forms of communication must be agreed between the entry person and the safety watch.</li> <li>• If work in which a person breathes compressed air, or a respiratory medium other than air (not diving), WorkSafe must be notified via the Particular Hazardous Work Notification at least 24 hours prior to carrying out the work.</li> </ul>
<b>Further Information/ Reference:</b>	<p><a href="http://www.worksafe.govt.nz/topic-and-industry/planning-entry-and-working-safely-in-a-confined-space">www.worksafe.govt.nz/topic-and-industry/planning-entry-and-working-safely-in-a-confined-space</a></p> <p>AS 2865: Confined spaces</p>
<b>Competency:</b>	<p><i>Competent person:</i> is someone that has the appropriate knowledge and skills to carry out a particular task. This may be acquired through training, qualification, experience, or a combination of these. If the person carrying out the work is not deemed competent they must be closely supervised by a competent person.</p>

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	Version No.:	1.0	Version Date:	22.09.2021
	Objective ID:	A12580932	Page:	2 of 2

## Declaration

I declare that the above minimum standards will be complied with while this work activity is carried out.

<b>Company:</b>		<b>Vessel:</b>	
<b>Name:</b>		<b>Contact No.:</b>	
<b>Signature:</b>		<b>Date:</b>	

## Vessel Works Approval

(to be completed by Vessel Works Staff)

Checklist	✓ / ✗
1. Are there any other known activities happening in the vicinity that could be incompatible (that increase safety risk)?	
2. If hot work is being conducted in a confined space, has an emergency plan been provided to Vessel Works?	

<b>Approved By:</b>			
<b>Signature:</b>		<b>Date:</b>	